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**Independent Auditor’s Report on Internal Control Over Financial Reporting And on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with **

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INDEPENDENT AUDITOR’S REPORT

To the Board Directors
Child Advocates of Placer County
Auburn, California

Report on the Financial Statements

We have audited the accompanying financial statements of Child Advocates of Placer County (a nonprofit organization), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management’s Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.
Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Child Advocates of Placer County as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated December 18, 2018, on our consideration of Child Advocates of Placer County’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Child Advocates of Placer County’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Child Advocates of Placer County’s internal control over financial reporting and compliance.

Jensen Smith
Certified Public Accountants, Inc.
Lincoln, California
December 18, 2018
### ASSETS

**Current Assets**
- Cash: $375,681
- Accounts Receivable: 110,621
- Prepaid Expenses: 6,812

**Total Current Assets**: $493,114

**Fixed Assets**
- Office Furniture and Equipment: 22,847
  - Less: Accumulated Depreciation: (18,187)

**Total Net Fixed Assets**: 4,660

**Non-Current Assets**
- Placer Community Foundation Endowment: 35,722

**Total Non-Current Assets**: 35,722

**TOTAL ASSETS**: $533,496

---

### LIABILITIES AND NET ASSETS

**Current Liabilities**
- Accounts Payable and Accrued Expenses: $26,236
- Deferred Income: 6,500
- Accrued Vacation: 11,961

**Total Liabilities**: $44,697

**Net Assets**
- Unrestricted: 451,927
- Temporarily Restricted: 1,150
- Permanently Restricted: 35,722

**Total Net Assets**: 488,799

**TOTAL LIABILITIES AND NET ASSETS**: $533,496

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See Accompanying Notes
## REVENUES AND OTHER SUPPORT

<table>
<thead>
<tr>
<th>Description</th>
<th>Unrestricted</th>
<th>Temporarily Restricted</th>
<th>Permanently Restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Government Grants</td>
<td>$ 282,907</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 282,907</td>
</tr>
<tr>
<td>Non-Governmental Grants</td>
<td>18,771</td>
<td>2,766</td>
<td>-</td>
<td>21,537</td>
</tr>
<tr>
<td>Foundation Grants</td>
<td>191,000</td>
<td></td>
<td>-</td>
<td>191,000</td>
</tr>
<tr>
<td>Donations</td>
<td>105,421</td>
<td>-</td>
<td>6,355</td>
<td>111,776</td>
</tr>
<tr>
<td>Fundraising</td>
<td>258,807</td>
<td></td>
<td>-</td>
<td>258,807</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>853</td>
<td>-</td>
<td>1,825</td>
<td>2,678</td>
</tr>
<tr>
<td>Net Assets Released from Restriction</td>
<td>6,229</td>
<td>(5,727)</td>
<td>(502)</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES AND OTHER SUPPORT</strong></td>
<td><strong>863,988</strong></td>
<td><strong>(2,961)</strong></td>
<td><strong>7,678</strong></td>
<td><strong>868,705</strong></td>
</tr>
</tbody>
</table>

## EXPENSES

<table>
<thead>
<tr>
<th>Description</th>
<th>Unrestricted</th>
<th>Temporarily Restricted</th>
<th>Permanently Restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program</td>
<td>575,436</td>
<td></td>
<td>-</td>
<td>575,436</td>
</tr>
<tr>
<td>Administrative</td>
<td>38,512</td>
<td></td>
<td>-</td>
<td>38,512</td>
</tr>
<tr>
<td>Fundraising</td>
<td>133,726</td>
<td></td>
<td>-</td>
<td>133,726</td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td><strong>747,674</strong></td>
<td></td>
<td>-</td>
<td><strong>747,674</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Unrestricted</th>
<th>Temporarily Restricted</th>
<th>Permanently Restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change in Net Assets</td>
<td>116,314</td>
<td>(2,961)</td>
<td>7,678</td>
<td>121,031</td>
</tr>
<tr>
<td>Net Assets at July 1, 2017</td>
<td>363,657</td>
<td>4,111</td>
<td>-</td>
<td>367,768</td>
</tr>
<tr>
<td>Reclassification of Net Assets</td>
<td>(28,044)</td>
<td></td>
<td>28,044</td>
<td>-</td>
</tr>
<tr>
<td><strong>NET ASSETS AT JUNE 30, 2018</strong></td>
<td><strong>$ 451,927</strong></td>
<td><strong>$ 1,150</strong></td>
<td><strong>$ 35,722</strong></td>
<td><strong>$ 488,799</strong></td>
</tr>
</tbody>
</table>
CHILD ADVOCATES OF PLACER COUNTY
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2018

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>Program Services</th>
<th>Administrative Expenses</th>
<th>Fundraising Expenses</th>
<th>Total Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Costs</td>
<td>$ 444,156</td>
<td>$ 26,127</td>
<td>$ 52,254</td>
<td>$ 522,536</td>
</tr>
<tr>
<td>Community Outreach</td>
<td>23,220</td>
<td>-</td>
<td>-</td>
<td>23,220</td>
</tr>
<tr>
<td>Computer Expenses</td>
<td>3,018</td>
<td>533</td>
<td>-</td>
<td>3,551</td>
</tr>
<tr>
<td>Computer Software</td>
<td>6,303</td>
<td>-</td>
<td>-</td>
<td>6,303</td>
</tr>
<tr>
<td>Event Expenses</td>
<td>-</td>
<td>-</td>
<td>81,227</td>
<td>81,227</td>
</tr>
<tr>
<td>Insurance</td>
<td>5,381</td>
<td>950</td>
<td>-</td>
<td>6,330</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>854</td>
<td>1,063</td>
<td>245</td>
<td>2,162</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>2,416</td>
<td>426</td>
<td>-</td>
<td>2,842</td>
</tr>
<tr>
<td>Office Equipment</td>
<td>1,439</td>
<td>-</td>
<td>-</td>
<td>1,439</td>
</tr>
<tr>
<td>Postage &amp; Delivery</td>
<td>975</td>
<td>172</td>
<td>-</td>
<td>1,147</td>
</tr>
<tr>
<td>Professional Fees</td>
<td>9,792</td>
<td>1,728</td>
<td>-</td>
<td>11,520</td>
</tr>
<tr>
<td>Rent Expense</td>
<td>33,150</td>
<td>5,850</td>
<td>-</td>
<td>39,000</td>
</tr>
<tr>
<td>Training &amp; Staff Development</td>
<td>18,006</td>
<td>-</td>
<td>-</td>
<td>18,006</td>
</tr>
<tr>
<td>Travel &amp; Meals</td>
<td>17,299</td>
<td>-</td>
<td>-</td>
<td>17,299</td>
</tr>
<tr>
<td>Utilities</td>
<td>6,985</td>
<td>1,233</td>
<td>-</td>
<td>8,218</td>
</tr>
<tr>
<td><strong>TOTAL BEFORE DEPRECIATION</strong></td>
<td>572,993</td>
<td>32,081</td>
<td>133,726</td>
<td>744,800</td>
</tr>
<tr>
<td>Depreciation</td>
<td>2,443</td>
<td>431</td>
<td>-</td>
<td>2,874</td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>$ 575,436</td>
<td>$ 38,512</td>
<td>$ 133,726</td>
<td>$ 747,674</td>
</tr>
</tbody>
</table>

See Accompanying Notes
## Statement of Cash Flows

**For the Year Ended June 30, 2018**

### Cash Flows From Operating Activities

Change in Net Assets $121,031

Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:

- Depreciation $2,874
- (Increase) Decrease in Operating Assets:
  - Accounts Receivable $(75,744)
  - Prepaid Expenses $4,325
- Increase (Decrease) in Operating Liabilities:
  - Accounts Payable and Accrued Expenses $13,140
  - Deferred Income $6,000
  - Accrued Vacation $(3,574)

**Net Cash Provided by Operating Activities** $68,052

### Cash Flows From Investing Activities

- Purchase of Fixed Assets $(2,508)
- Reinvested Income in Endowment Account $(7,678)

**Net Cash Used by Investing Activities** $(10,186)

Net Increase in Cash $57,866

- Cash at July 1, 2017 $317,815

**Cash at June 30, 2018** $375,681

See Accompanying Notes
NOTE 1: NATURE OF THE ORGANIZATION

Child Advocates of Placer County was incorporated in December of 2003 for the purpose of providing advocates in court, and to find safe, permanent living alternatives for the children of Placer County who have been removed from their homes due to abuse, neglect, or violence. The Organization’s mission is to provide foster children with Court Appointed Special Advocates (CASAs) and at risk youth with dedicated mentors, creating a bridge between the most vulnerable in our community and caring volunteers who want to help. The ultimate goal of the Organization is to help the children in the program to find safe and permanent homes, whether by returning to their families, or through adoption, or guardianship.

The majority of funding comes from individual donations, government and foundation grants and contracts with the Judicial Council and Superior Courts. The major program of Child Advocates of Placer County is the Court Appointed Special Advocates (CASA) program. Extensive training and program support is provided to all volunteer advocates so that they may serve as the critical link between the child, superior court and foster parents. These trained volunteers advocate for the child’s best interest in the courtroom for: educational plans for success; appropriate medical and dental care; a safe, permanent home; understand and communicate with the child on what is happening in court and moving forward; and provide a consistent adult in the child’s life.

Child Advocates of Placer County is a not-for-profit corporation exempt from federal and California state income taxes under Section 501(c)(3) of the Internal Revenue Code and Section 23701d of the California Revenue and Taxation Code. It is classified as an organization that is not a private foundation under Section 509(a)(2) of the Internal Revenue Code and qualifies for the 50% charitable contribution deduction for individual donors. The Organization did not have unrelated business income during fiscal year ended June 30, 2018.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Accounting Method
The financial statements of the Organization are prepared on the accrual basis of accounting. Revenue is recognized when earned and expenditures are recognized when incurred, rather than when cash is received or disbursed.

Classes of Net Assets
The Organization follows the recommendations of the Financial Accounting Standards Board (FASB). FASB establishes standards for financial reporting by not-for-profit organizations and requires that resources be classified for accounting and reporting purposes into three net asset categories according to externally-imposed restrictions. A description of the three net asset categories is as follows:

a) Unrestricted net assets have no donor-imposed restrictions.

b) Temporarily restricted net assets have donor-imposed restrictions that are satisfied either by the passage of time or expenditures that meet the donor-specified purpose.
NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Classes of Net Assets - continued

  c) *Permanently restricted net assets* are those contributed with donor stipulation that they be held in perpetuity with the use of income for unrestricted or temporarily restricted purposes. This also includes amounts contributed by the organization as an endowment and held in contract by an outside organization as permanently restricted.

Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law. Expirations of temporary restrictions on net assets (i.e., the donor-stipulated purpose has been fulfilled or the stipulated time period has elapsed), except for those restrictions met in the same year as received, are reported as revenues of the unrestricted net asset class.

Cash
For purposes of the statement of cash flows, cash and cash equivalents are considered to be highly liquid depository accounts purchased with a maturity of three months or less.

Office Furniture and Equipment
The Organization capitalizes all assets purchased or donated with a value over $500. Purchased fixed assets are capitalized at historical cost. Donated fixed assets are capitalized and recorded as contributions at their estimated fair market value. Such donations are recorded as unrestricted unless the donor has restricted the donated asset to a specific purpose. Maintenance and repairs are expensed when incurred, while betterments are capitalized and depreciated. Depreciation is recognized using the straight-line method over the useful lives of the assets, which ranges from 5-10 years.

Use of Estimates
The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those amounts.

NOTE 3: CONCENTRATION OF CREDIT RISK

The Organization maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The Organization has not experienced any losses in such accounts, nor does the Organization believe it is exposed to any significant credit risk on cash deposits.
NOTE 4: FIXED ASSETS

Fixed assets and changes in fixed assets are summarized as follows:

<table>
<thead>
<tr>
<th></th>
<th>June 30, 2017</th>
<th>Additions</th>
<th>Disposals</th>
<th>June 30, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Furniture and Equipment</td>
<td>$ 39,338</td>
<td>$ 2,508</td>
<td>$(18,999)</td>
<td>$ 22,847</td>
</tr>
<tr>
<td>Less Accumulated Depreciation</td>
<td>(34,312)</td>
<td>(2,874)</td>
<td>18,999</td>
<td>(18,187)</td>
</tr>
<tr>
<td>Total Fixed Assets</td>
<td>$ 5,026</td>
<td>$(366)</td>
<td>$ -</td>
<td>$ 4,660</td>
</tr>
</tbody>
</table>

Depreciation expense for the fiscal year ended June 30, 2018 was $2,874.

NOTE 5: CONTRIBUTIONS AND IN-KIND SERVICES

The Organization reports gifts of cash and other assets as restricted support if they are pledged or received with donor stipulations that limit the use of the donation. When a donor restriction expires, that is when a stipulated time ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified as unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

During the year ended June 30, 2018, volunteer hours were provided for program, administration and fund-raising services but were not recognized as contributions in the financial statements as they did not meet the criteria of FASB statement on Revenue Recognition for Not-for-Profit Entities.

The Advocate program the organization receives significant hours for their other programs, administration and for fundraising. These hours totaled 17,893 and would be the equivalent of $493,668 at the Independent Sector’s California rate for the year 2015 of $27.59 per hour.

NOTE 6: TEMPORARILY AND PERMANENTLY RESTRICTED NET ASSETS

The temporarily restricted net assets consisted of a restricted contribution from the Ticket to Dream Foundation for the purpose of funding extra-curricular activities for foster and former foster youth. At June 30, 2018, the Organization had $1,150 remaining that had not been expended for this purpose.

The permanently restricted net assets consisted of an endowment investment held by the Placer Community Foundation (PCF). The original principal of $25,000 was contributed by the Organization and is held in perpetuity by the PCF. Income is disbursed at the discretion of the PCF annually. The endowment is carried at fair market value on the Statement of Financial Position. At June 30, 2018 there was $1,393 available for distribution.

At June 30, 2018 the fair market value and investment activity of the endowment investment were as follows:

<table>
<thead>
<tr>
<th></th>
<th>Balance at June 30, 2017</th>
<th>$ 28,044</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Donations received</td>
<td>6,355</td>
</tr>
<tr>
<td></td>
<td>Investment earnings/(losses)</td>
<td>1,825</td>
</tr>
<tr>
<td></td>
<td>Administrative fees</td>
<td>(502)</td>
</tr>
<tr>
<td>Balance at June 30, 2018</td>
<td></td>
<td>$ 35,722</td>
</tr>
</tbody>
</table>
NOTE 7: FUNCTIONAL EXPENSES

The costs of providing the programs and other activities have been summarized in the accompanying Statement of Activities. The Statement of Functional Expenses presents expenses by functional classification. Direct expenses to the programs, administration, or fundraising are classified accordingly. Personnel costs are allocated to the functions based on management’s perception of time spent, and job descriptions.

NOTE 8: LEASES

At June 30, 2018, the Organization had a lease for office space dated December 16, 2014 which commenced on February 1, 2015. The term of the lease is sixty-two (62) months and ends March 31, 2020. The monthly lease payment includes utilities. Future minimum payments are for the next two years as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>$39,621</td>
</tr>
<tr>
<td>2020</td>
<td>$30,330</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$69,951</td>
</tr>
</tbody>
</table>

Rental expense, less related utilities, for the year ended June 30, 2018 was $39,000.

NOTE 9: CONCENTRATIONS OF REVENUES

The Organization had a single donor that contributed $100,000 to the program in year ended June 30, 2018. This donation accounts for approximately 11.5% of the Organization’s total revenue and support. Management recognizes this and does not feel it is a significant risk to the Organization as a going concern.

NOTE 10: RELATED PARTY TRANSACTIONS

The Organization has engaged a Certified Public Accounting firm to do bookkeeping. The Board Treasurer is also employed by the same Certified Public Accounting firm. The fees for the accounting firm for the year ended June 30, 2018 were $8,120.

NOTE 11: RECLASSIFICATION FOR PERMANENT ENDOWMENT

In March 2016, the Organization approved opening an endowment account with Placer Community Foundation. The initial amount transferred to PCF was $25,000. As this amount is under contract with PCF to be held in perpetuity it would be classified as permanently restricted net assets. For the year ended June 30, 2017, the balance was $28,044, and is shown as a reclassification on the Statement of Activities between the unrestricted net assets and the permanently restricted net assets.
NOTE 12: TAX POSITIONS

The Organization has adopted the recognition requirements for uncertain income tax positions as required by generally accepted accounting principles, with no cumulative effect adjustment required. Income tax benefits are recognized for income tax positions taken or expected to be taken in a tax return, only when it is determined that the income tax position will more-likely-than-not be sustained upon examination by taxing authorities. The Organization has analyzed the tax positions taken in its filings with the Internal Revenue Service and state jurisdictions where it operates. The Organization believes that its income tax filing positions will be sustained upon examination and does not anticipate any adjustments that would result in a material adverse effect on the Organization’s financial condition, results of operations or cash flows. Accordingly, the Organization has not recorded any reserves, or related accruals for interest and penalties for uncertain income tax positions at June 30, 2018.

The Organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress. The Organization believes it is no longer subject to income tax examinations for years prior to June 30, 2015.

NOTE 13: SUBSEQUENT EVENTS

Events subsequent to June 30, 2018 have been evaluated through December 18, 2018, the date at which the Organization’s audited financial statements were available to be issued. No events requiring disclosure have occurred through this date.
INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors
Child Advocates of Placer County
Auburn, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of Child Advocates of Placer County (a nonprofit organization), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 18, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered ABC Organization’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Child Advocates of Placer County’s internal control. Accordingly, we do not express an opinion on the effectiveness of Child Advocates of Placer County’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control.
control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Child Advocates of Placer County’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization’s internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the organization’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sincerely,

Jensen Smith
Certified Public Accountants, Inc.
Lincoln, California
December 18, 2018